

Letter of instruction for my crypto

To my executor and heirs. This letter explains what crypto I own, where to find it and how to get to it. It is not a will and does not change who inherits.

Written by _____ Date _____

This letter replaces all earlier versions dated before _____

Read this first. Nothing here is urgent: crypto does not expire. Never type seed words (12 or 24 words) into a website, app or email. Nobody legitimate will ask for them. Ignore anyone who offers to "recover" crypto for a fee, and anyone who contacts you first.

1. What I own, in short

Roughly what I hold and where. Details are on the asset inventory.

The asset inventory is kept at _____

2. What to do first

1. Put all devices, notebooks, envelopes and metal plates together somewhere safe and lockable. Do not try PIN codes.
2. Do not post about my crypto online.
3. Keep my phone number and email account active for now: some accounts send login codes there.
4. Give this letter to my executor, and contact the person named under 5.

3. Where things are kept

Hardware wallets / devices _____

Seed backups (describe the place, not the words) _____

PINs and passphrases (place) _____

Wallet configuration files (multisig/timelock) _____

Recovery sheets for each wallet _____

Password manager / email access _____

4. Accounts at exchanges and companies

Claim these through each company's official process for deceased customers, using its own website. You will need a death certificate and proof that you may act for the estate.

5. Who can help

Name _____

How to reach them _____

Knows about this plan? yes / no _____ Holds a key or envelope? yes / no _____

When to involve them _____

Lawyer or notary _____

Accountant / tax adviser _____

6. Wallet by wallet

For each wallet there is a separate recovery sheet with the steps. List them here.

Wallet / account	Type	Recovery sheet kept at

7. My wishes

For example: sell or keep, who should get help setting up their own wallet, anything the executor should know. The will decides who inherits; this is guidance.

8. Things to watch out for

- ☐ Real support staff never ask for seed words, passwords or remote access to your computer.
- ☐ A wallet that looks empty may need a passphrase, another coin added, or another key (multisig). Do not assume it was stolen.
- ☐ Move inherited coins to a new wallet with a new seed that only you know.
- ☐ Record the value of everything on the date of death, for the estate and for tax.

Signature _____ Place and date _____